DEDUCTION WORKSHEET FOR THE SELF-EMPLOYED

CLIENT _____ TAX YEAR _____

Accounting Fees		Office Supplies	
Accounting Software		Office Supplies-Pens, Pencils, etc	
Advertising-Business Cards		Office Supplies-Water Delivery	
Advertising-Magazines		Outside Service	
Advertising-Other		Payroll Paid to Others (W2's)	
Advertising-Newspaper		Payroll Taxes	
Advertising-Radio/TV		Pest Control	
Advertising-Signs		Postage	
Alarm Service		Printing	
Association Dues		Professional Services	
Auto Equipment Holders		Publications-Trade Books	
Bad Debts		Publications-Trade Journals	
Bank Charges		Referral Fees	
Bookkeeping Fees		Small Tools	
Briefcase		Software	
Business Travel-Luggage		Supplies	
Business Credit Card Fee		Taxes	
Carpet Cleaning		Telephone-Answering Service	
Casual Labor		Telephone-Cellular Charges	
Clipboards		Telephone-Long Distance	
Commissions		Telephone-Other	
Cost of Goods Sold		Telephone-Pay Phone Charges	
Credit Card Acceptance Fees		Tools	
Delivery		Transportation Expenses	
Dues-Professional Societies		Travel away from home overnight	
Education-Books		Travel-Other	
Education-Classes		Travel @ XXX per mile	
Education-CE Courses		Uniforms-Shirts, Shoes	
Education-Conventions		Uniform Laundry @ $1 per load	
Education-Mileage @ XXX per mile		Union Dues	
Education-Professional Development			
Education-Seminars			
Emblems for Uniforms			
Entertainment			
Equipment Repairs		Equipment Purchased This Year	
Equipment Rentals		Equipment Depreciation-Prior Years	
Freight			
Gifts ($25 per person)			
Identification Case		COGS Computation	
Insurance		Beg Inventory	
Interest on Business Debt		Plus: Purchases	
Interest on Business Mortgage		Less: Withdrawn for Personal Use	
Legal Fees		Equals: Goods Available for Sale	
License		Less: Ending Inventory	
Maintenance		Equals: COGS	
Medical-Employee Related			
Medical-Owner Related			
Notary Fees			
		Total Business Mileage for Year	